

## Membership Application Procedure

### Overview:

A complete application will include the following materials submitted to the [Membership Chair](#) by November 30th for consideration for the upcoming summer season:

1. A completed [Application Form](#), including the names of two [Council Members](#) whom the applicant has met.
2. Letters of Recommendation from a Proposer and two additional Sponsors
3. A \$500 Application Fee (\$250 to CYC; \$250 to The Finlay Fund). For legacy applications, the fee is \$200 (\$100 to CYC; \$100 to The Finlay Fund). For junior (ages 22 through 29) membership applications there is no application fee.
4. Email [membership@chapoquityachtclub.com](mailto:membership@chapoquityachtclub.com) with any questions.  
(Legacy Applicants, please refer to #8 below.)

### Detailed Guidelines:

1. Each Candidate must have a Proposer who is an active member in good standing of CYC for at least two years who will write a letter in support of the applicant's candidacy.
2. The Proposer will assist in facilitating the application process, and is the primary source of information about the Candidate, his/her family, interest in sailing, background, etc.
3. Each Candidate must also have letters of recommendation from two Supporters who are active members of CYC in good standing for at least two years.
4. Each Candidate must complete a [Membership Application](#) and pay a \$500 application fee (\$200 for legacy applications) by check, ½ to: Chapoquoy Yacht Club; other ½ to: The Finlay Fund.

5. The above materials should be mailed to the [Membership Chair](#) by November 30th. The Membership Chair will review and forward all completed applications to the Council for review at the next appropriate Council meeting.
6. Applicants and their Proposer will be notified by mail upon approval of the application for membership, or placement on a wait-list.
7. Applications made after December 1st will not be considered until the following year.
8. In lieu of the regular membership application procedure, a son or daughter of a current or prior CYC member, who wishes to apply for membership, should complete a [Legacy Application form](#) and submit it to the Membership Chair. Acceptance will be immediate, unless there is a wait list in effect, in which case the applicant will be placed on the wait list and moved to active membership at the discretion of the Council.

Additional Guidelines:

1. A member family may write only one letter per year either proposing or endorsing an application. Members of the Council may not endorse or propose a Candidate.
2. CYC Council shall vote on each Application, and two negative votes shall be sufficient to prevent election. All proceedings of the Council shall be strictly confidential.